



# PURSUE A CAREER IN INDIGENOUS FINANCIAL MANAGEMENT

GAIN ESSENTIAL FINANCE  
AND ACCOUNTING SKILLS FOR  
INDIGENOUS ENVIRONMENTS.  
CONTRIBUTE TO THE FINANCIAL  
HEALTH OF OUR COMMUNITIES.  
GRADUATE PREPARED TO SUCCEED.

## INDIGENOUS FINANCIAL MANAGEMENT CERTIFICATE

**snəwəyət leləm.**  
THE COLLEGE OF HIGHER LEARNING.

**Langara.**  
THE COLLEGE OF HIGHER LEARNING.



**AFOA CANADA**  
*Building a Community of Professionals*

INDIGENOUS

# FINANCIAL MANAGEMENT CERTIFICATE

## CAFM Education Program

- CAFM 1 – Introductory Financial Accounting
- CAFM 2 – Business Communications
- CAFM 5 – Intermediate Financial Reporting 1
- CAFM 7 – Intermediate Financial Reporting 2
- CAFM 8 – Information Technology
- CAFM 9 – Introductory Management Accounting
- CAFM 10 – Corporate Finance & Fundamentals
- CAFM 11 – Audit & Assurance Course
- CAFM 12 – Accounting Software Application

- CAFM 3 – Indigenous Business Law
- CAFM 4 – Indigenous Strategy & Decisions
- CAFM 6 – Indigenous History & Developments
- CAFM 13 – Indigenous Ethics / Case Study
- CAFM 14 – Indigenous Human & Fiscal Issues

- ★ CAFM Professional Examination
- ★ Two Years Indigenous Work Experience



# STEPS TO THE CAFM DESIGNATION

The Indigenous Financial Management Certificate Cohort is made up of 7 courses, all of which are courses required for the Certified Aboriginal Financial Management designation (CAFM). It is the first step to attain your CAFM designation. After completing these courses, you will receive AFOA Canada’s Indigenous Financial Management Certificate. Upon completion of this certificate, you can choose to continue on to AFOA Canada’s Indigenous Financial Management Diploma. This is the second step toward the CAFM designation. Once you have completed the diploma courses, the final step is to ensure you have gained your practical experience and write a final exam to get your designation.



## COURSE SCHEDULE

Term 1	CAFM 4 - Indigenous Strategy	In-person over 3-4 days
Term 2	CAFM 1 - Langara FMGT 1115	Online through Langara
	CAFM 3 - Indigenous Law	In-person over 3-4 days
Term 3	CAFM 1 - Langara FMGT 1215	Online through Langara
Term 4	CAFM 9 - Langara FMGT 2294	Online through Langara
	CAFM 12 - Accounting Software	Online through Langara
Term 5	CAFM 2 - Langara CMNS 1118	Online through Langara
	CAFM 6 - Indigenous History	In-person over 3-4 days

## APPLICATION PROCESS & COSTS

1. Application form
2. Letter of support from Chief & Council or Band Administrator
3. Deposit of \$500

Once selected, the final payment of \$3,500 will be due prior to attending the first course.

FOR MORE INFORMATION ON THE PROGRAM GO TO [WWW.AFOABC.ORG](http://WWW.AFOABC.ORG)  
 You may also call: 604-925-6370 or email [EXECUTIVEDIRECTOR@AFOABC.ORG](mailto:EXECUTIVEDIRECTOR@AFOABC.ORG)

# FAQ

## FREQUENTLY ASKED QUESTIONS

### **Are there pre-requisites to get into the program?**

No, as you will be enrolled into the General Studies program at Langara College, you do not need to provide a high school transcript for admission. However, the Communications course (CMNS 1118) requires a minimum grade of 70% in English 12 or equivalent. If the student did not attain this minimum grade an evaluation by Langara's Communications Division may be required.

### **Is this program self-directed?**

No, this certificate runs as a cohort, so everyone accepted into the program will progress through the program together. You will be expected to commit to the full program.

### **How are the courses delivered, online or in person?**

Each Indigenous content course is delivered in-person on the Langara campus over three of four days. Each course will be completed within this time frame.

The 4 Langara accounting courses are delivered entirely through live online classes over the full semester. Each week there will be two online lectures.

### **How much time/work commitment is expected in each of the courses?**

The AFOA Indigenous content courses (CAFM 3, 4 & 6) are the in-person courses, these are designed to be completed over the course of the week in which they are delivered. The Langara College courses (CAFM 1, 2 & 9) are full semester post-secondary courses. The time required for these courses will vary depending on how familiar you are with the course material, but we estimate that you will need to put in around 10-15 hours per week outside of class time for reading, assignments and studying. Online classes will be 2 hours, 2 days a week in the evening and the instructor will be available for support as well. A semester is approximately three months long.

### **How long is the program?**

The program is 18-months long in total. There are short breaks between courses, but students should expect to commit to the full 18 months.

### **I have already taken some post-secondary level accounting courses; can I get credit for them?**

If you have taken post-secondary level courses, you may be able to transfer the credit, but this will be assessed individually prior to acceptance into the program.

### **What if I fail a course?**

Some courses, like Langara's FMGT 1115, are prerequisites to the next course FMGT 1215. Therefore, if you do not attain the required prerequisite grade you will not be able to go on to the next one. We monitor each student's progress, and we have many supports in place to help our students through this progression. We do all we can to ensure our student's success.

### **What is the cost of the program?**

The full cost of the 18-month program is approximately \$15,000 per student. This covers all course fees, textbooks, student fees and travel to Vancouver for the in-person courses. Due to the generous contributions by our sponsors, the cost to you is \$4,000.

### **Do I need to be working in a band office to be accepted in this program?**

Priority goes to those who work in First Nations administration or First Nations led organizations. The purpose of this program is to build capacity within community. But you do not need to be in the finance department to benefit from this program. Students come from a variety of backgrounds as this is a foundational program giving a broad understanding of finance, law, strategic decision making and communication.

### **How do I know if this is right for me?**

If you work in a First Nation community or Indigenous organization in the Finance Department or are a Manager within another department that requires finance knowledge, then this education may be right for you. We will be having information sessions prior to the program to talk about what to expect and what you will achieve, and give an opportunity for questions. We also have mentors who are currently doing the program who are happy to discuss the program with you. You can also call us at AFOA BC to discuss the program further.