



Date: August 27, 2021  
To: AFOA BC Members  
Re: Notice of Annual General Meeting and Announcement of Elections

Be advised the next AFOA BC Annual General Meeting is set for December 1, 2021 in Vancouver, BC.

Attached is a nomination form for the election of four directors to serve on the AFOA BC board of directors. The purpose of the meeting is as follows:

1. To receive and consider the audited financial statements of AFOA BC for the year ended March 31, 2021 and the report of the Board of Directors.
2. To elect 4 Directors for a two (2) year term.
3. To conduct such further or other business as may properly come before the meeting or any adjournment thereof.

Any questions please contact our office at (604) 925-6370.

Sincerely,

A handwritten signature in black ink, appearing to read 'Wendy Ham'. The signature is fluid and cursive, with a long horizontal stroke at the end.

Wendy Ham, CPA, CGA, CAFM  
Executive Director, AFOA BC



## **Attention: AFOA BC VOTING MEMBERS**

### **NOTICE OF ELECTION AND CALL FOR NOMINATIONS**

The AFOA BC Board of Directors have called for an election of officers for December 1, 2021 at the Annual General Meeting.

#### **Election Procedure:**

1. Four director positions will be open for nomination.
2. To be eligible for nomination, the candidate must currently be an AFOA BC member in good standing or will become a member at least 30 days before the December 1st AGM.
3. Each board of director position term is two (2) years.
4. Nominations will close on **October 15, 2021 at 4pm** and must be scanned and emailed to [executivedirector@afobc.org](mailto:executivedirector@afobc.org)
5. Along with the nomination letter, please have the nominee provide a letter indicating their acceptance of the nomination, a statement of interest on why they want to serve on the AFOA BC board of directors and include any relevant information to support their nomination. Please be aware that this information will be posted to our website.
6. Voting by ballot will be held on December 1, 2021 at the Annual General Meeting.
7. Voting by proxy is not permitted.